

Legal Checklist

Below is a check list of the documents to keep on file and keep maintained for your loved one with rare epilepsy. This is a suggested list, not legally required, and not intended to be complete. **It's important to ensure all legal paperwork is safely stored in one location and to safeguard your documents, account information, logins, and passwords.**

- ☐ **Original Birth Certificate**
- ☐ **State Issued ID Card** State Issued ID Expiration Date: _____
- ☐ **Passport** Passport Expiration Date: _____
- ☐ **Social Security Card** Social Security Number: _____
- ☐ **Copies of Will for Parents/Primary Caregiver**
- ☐ **Guardianship Paperwork**
- ☐ **Medical Power of Attorney (POA) for Parents/Primary Caregiver** POA Name: _____
- ☐ **Advance Directives for your loved one with rare epilepsy**
- ☐ **Special Needs Trust documents and other information that benefits your loved one with rare epilepsy**
- ☐ **Prior Years' Tax Returns**
- ☐ **Copies of Waiver Documents**

Document Storage

Physical Location of Legal Documents: _____

Electronic Location of Legal Documents: _____

Account Link (if stored online): _____

Online Login: _____ Passcode: _____

Legal Team Contact Information:

Estate Attorney Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

General Legal Counsel Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Other Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____