How to Submit a Letter of Intent (LOI)

The LGS Foundation accepts unsolicited proposals year-round to seed new basic, translational, and clinical research projects on LGS. Projects may be funded at the $25,000, $50,000, or $75,000 level. Projects may be on any novel topic in LGS but must be directly relevant to LGS, which is characterized by specific seizure types and hallmark EEG features. Please submit a short (up to two pages) letter of intent to research@lgsfoundation.org outlining your project, timeline, and a rough budget. There are no deadlines for submission. Proposals will be reviewed quickly by our Medical Science Advisory Council, Patient Family Advisory Council, and Ad-Hoc Reviewers. Invitations to submit a full proposal will be extended. Meritorious proposals will be funded immediately upon contracting.
Grant Levels & Approval Process

**Level 1: $25,000**
Submit an LOI today for a $25,000 LGS research seed grant. May be paid over one year or two. Indirect costs are not permitted. International applicants are welcome to apply.

**Level 2: $50,000**
Submit an LOI today for a $50,000 LGS research seed grant. May be paid over one year or two. Indirect costs are not permitted. International applicants are welcome to apply.

**Level 3: $75,000**
Submit an LOI today for a $75,000 LGS research seed grant. May be paid over one year or two. Indirect costs are not permitted. International applicants are welcome to apply.

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Note: The LGS Foundation works very hard to review grants according to the review timeline above, but some things, such as the time it takes to find ad hoc reviewers, reviewer travel, etc., are beyond our control. We will let you know if your application is delayed. Thank you.

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Please contact us at research@lgsfoundation.org if you have any questions.
How to Submit a Full Proposal

Full Proposals are by invitation only and based on an approved LOI. Applications must be submitted within 90 days of receiving the invitation to submit a full application to Research@LGSFoundation.org and must include the following:

1. **Title Page**: Enter proposal title and PI information.
2. **Abstract**: Provide a Lay summary and a Scientific summary of the project (1 page)
3. **Budget**: Provide a detailed budget and justification. All expenses must be in U.S. dollars. (2 pages)
4. **Research Proposal**: To include Specific Aims, Background and significance, Preliminary Data, and Research Plan (5 pages)
5. **Bibliography** (no page limit)
6. **Curriculum Vitae**: NIH-style Biosketch for each PI (4 pages)
7. **Letters** of support or collaboration (as relevant)